

Brain Injury Community Re-entry (Niagara) Inc.

Checklist of Items to Bring to a Respite Stay

Participant Name:	RB #
Date of Arrival (D/M/Y):	Depart: (D/M/Y):
Tour Completion Date (D/M/Y):	Staff Name:

Please ensure the following items are brought to a respite stay.

Items 1 through 4 are mandatory:

- 1. \Box All medications to be administered during the respite stay plus the next administration time in case the participant needs to stay longer.
- 2. \Box Health card in case there is a need to go to the walk-in clinic or the hospital.
- 3. \Box Spending money to cover recreation events (will be arranged prior to the respite stay)
- 4. □ Phone numbers of where a contact person can be reach in case of an emergency. (Cell phone number would be helpful). If you will be going out of town please provide an alternate emergency contact person and phone number.

Items 5 through 13 are optional:

- 5. \Box Own bedding if desired. (the bed needs double sheets). There is bedding available at the house.
- 6. \Box Pillow.
- 7. \Box Toiletry items including (tooth brush, shampoo, electric razor, make-up etc.).
- 8. \Box One large bath towel (other towels will be provided).
- 9. □ Favourite game, crossword puzzle or other activity. (photo albums are always great to start conversations).
- 10. \Box Photos to be placed in the bedroom during the stay are always welcome.
- 11. \Box Day-timer or a notebook for communication if possible.
- 12. \Box It is sometimes helpful for staff to have a list of likes and dislikes such as favourite meals.
- 13. \Box A favourite snack as we may not have it at the residence.

Additional Comments:

	Please use additional paper if required
Completed by signature:	Date:
Received by Privacy Officer Date:	
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